

PLEASE ADDRESS
CORRESPONDENCE TO:
THE COMMISSIONER
ROYAL CANADIAN MOUNTED POLICE
OTTAWA, CANADA
K1A 0R2



HEADQUARTERS
DIRECTION GÉNÉRALE

CC-1600-1

PRÉRIÈRE D'ADRESSER LES
LETTRES COMME SUIT:
LE COMMISSAIRE
GENDARMERIE ROYALE DU CANADA
OTTAWA, CANADA
K1A 0R2

YOUR NO.
VOTRE N°

OUR NO.
NOTRE N° G 1600-1-1

CONFIDENTIAL

March 25, 1977.

MAR 29 1977

C.O.s "A", "B", "C", "D", "E", "F", "G", "H", "J", "K",
"L", "M", "N", "O", "LMD", "DEPOT" & "HQ" DIVISION

D.G. - SEC. SERVICE

Re: Personnel Security

The public and governments of Canada have every right to expect their national police force to be a secure agency, free from penetration by either subversive or criminal elements; as indeed have the vast majority of trustworthy people presently in our employ. To achieve this end, all members of the Force must subscribe to both the spirit and the letter of our personnel security policy.

2. Recent amendment of the Administration Manual, Chapter II.2. has raised questions concerning temporary security clearances. This procedure was being widely and flagrantly abused. With the obvious weaknesses inherent in temporary clearances, we were encountering an increasing number of security risks after the person had been in our employ for some time. It was also noted that some Division Security Officers were allowing employees with temporary clearances access to information classified above the limits imposed by that clearance. Obviously greater control was required and more stringent regulations were issued covering temporary clearances.

3. We are aware of the need for staffing vacant positions promptly and of the unfortunate time lag often encountered before field security investigations are completed. I suggest, however, that, with the exception of Headquarters, "Depot" and "N" Divisions who must largely depend on the good graces of field Divisions; the investigators carrying out this task are under your command and follow priorities you set.

4. The Force hire only a relatively small number of clerical and support staff during a year and I can see

... 2

OP REV
14

A0050943_1-003206

Copy to all
RCMP / A/DCI'S

PA
DCI-4

G 1600-1-1

CONFIDENTIAL

nothing wrong with giving investigation of our own applicants a very high priority - certainly above all other similar types of enquiry.

5. Questions have also been asked about casual employees as mentioned in Admin. Manual II.2. and we will issue a clarifying bulletin or amendment in the near future. For the moment it should be sufficient to outline that "casual employee" means precisely that - non-permanent short term or periodic employment of summer students; guards, matrons and janitors who perform only those duties; and even agency clerical help for short periods within defined access limits. Temporary clearance of such employees is still within Divisional authority.

6. When a genuine need exists for temporary security clearance of another class of employee as outlined in Admin. Manual II.2.E.1.b., send all required information to Headquarters. Each case will be examined as sympathetically as the bounds of security permit.

7. Not only do we have responsibility to prevent subversives or agents of criminal groups entering the employ of the Force, we must also try to ensure that accepted employees do not have character weaknesses which might make them susceptible to subversion/corruption later in their career. Toward this end I ask that you insist on high quality of investigation of all applicants for employment with the Force and that your Divisional Security Officers take keen personal interest in analyzing all available information before issuing a security clearance.


D.J. Beiersderfer, A/Comm'r.,
Director,
Organization and Personnel.

PA
DCI-4

A0050943_2-003207