

Copy for 1-P-8-3-Q-8

December 20, 1968.

SECRET

TO: C.O. "A" - OTTAWA

Re: Known and Suspected Homosexuals

To maintain an acceptable standard of quality in reports being submitted under this file category, listed hereunder are some discrepancies, which if allowed to continue, could create some confusion in records maintenance here and at Division level;

- (a) Where more than one report is being submitted on the same date, these should be numbered consecutively, including the continuation pages of such reports. Following is a list of reports submitted on this file in recent months, which are to be marked as indicated;

7 Sept. 68 The report containing source [REDACTED] is to be marked report # 2, while the one containing Sgt. [REDACTED] as the source is to be marked report # 1.

13 Sept. 68 The report containing source [REDACTED] is to be marked report # 2, and the one containing [REDACTED] and [REDACTED] as sources is to be marked report # 1.

19 Sept. 68 The report containing [REDACTED] as the source, is to be marked report # 1 and the one with source [REDACTED] is to be marked as report # 2.

10 Oct. 68	The supplement report to the one submitted on 19 Sept. 68 is to be marked report # 1 and the one containing [REDACTED] as the source, is to be marked report # 2.
Reviewed [Signature]	
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- 25 Oct. 68 The report containing [redacted] as the source, is to be marked report # 1, while the report with source [redacted] is to be marked report # 2, and the one with [redacted] as the source, is to be marked report # 3.
- 18 Nov. 68 The report containing [redacted] as the source is to be marked report # 1, while the one containing [redacted] is to be marked report # 2.

- (b) Copies of Ottawa City Police or any other local police department occurrence reports are not required at Headquarters unless requested. Your 20 Nov. 68 report on this file refers, and it will be recalled that cases originating with Ottawa City Police, non-prosecution occurrence reports are available for one year before they are destroyed.
- (c) Particular attention should be directed towards dates of reports to ensure that all pages of such reports bear corresponding dates. In this respect your report [redacted] dated 26 Nov. 68 refers.
- (d) Because the procedure of underlining must be followed at Headquarters when carding names from reports into indices, nothing should be underlined in reports except the three main portions - "Information", "Sources" and "Investigators Comments". Your reports 19 Sept. 68 (# 1), 1 and 16 Oct. 68, 25 Oct. 68 (# 2), 14 Nov. 68 and 20 Nov. 68 (# 1) refer.
- (e) Identification of individuals in these reports is of prime importance. It must therefore be emphasized that where initially only first or last names are given, by sources, every effort should be made towards obtaining a physical description of the individual, his occupation, residence, associates, etc.

for Director,
Security and Intelligence.

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1P 8-3-8-8 (2)

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December 18, 1968.

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TO: C.O. "A" - OTTAWA

Re: Known and Suspected Homosexuals

This acknowledges Kingston S.I.S. reports dated 31-10-68 and 25-11-68.

2. In order to facilitate and maintain the general quality of reports falling in this category, several avenues for improvement are being suggested in this letter;

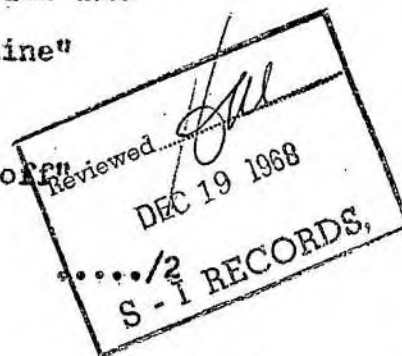
- (a) When reporting the age of individuals, the year of birth should be given rather than quote, "18 years of age", etc.
- (b) When reporting pretext telephone calls, the form of pretext used, should also be given.
- (c) Unless remarks made by sources have a direct bearing on the information being supplied, they should not be quoted verbatim. Listed hereunder are but four examples taken from the 25 November report, that contribute nothing but vulgarity;

Page 1. "getting them to blow him"


Page 2. "cock sucking machine"

Page 4. "horny bastard"

Page 7. "she used to suck off"






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3. Regarding Kingston S.I.S. request in both reports, for individual file numbers, it is assumed that the list accompanying our letter of 3 October 68 has been forwarded to Kingston. Listed hereunder are the only other additional individuals on whom files are maintained here;



4. With respect to  and  who are both co-operative sources in the homosexual field of activity, it would be appreciated if up-to-date photographs could be obtained of these individuals.

for Director,
Security and Intelligence.

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